



team Captains CHECKLIST

WELCOME TO THE SAFeway FATHER'S DAY WALK/RUN FOR PROSTATE CANCER (11th Annual Do it for Dad - Take a Step to Fight Prostate Cancer)

Father's Day, Sunday, June 21, 2009 at 10:00am

Monday, May 25, 2009 - REMINDER TO TEAM

- ✓ Send your Team Members an email or give them a call to remind them to get all registration forms to you before the Friday, May 29, 2009 team deadline if they have not already registered online.

Friday, May 29, 2009 - TEAM ENTRY DEADLINE

- ✓ In order to be eligible for Team t-shirts, all minimum fundraising must be completed by this date. This means that each Team Member must have either raised a minimum of \$100 in donations or paid the \$25 registration fee.
- ✓ The Team Entry and the Team Roster forms must be delivered to The Prostate Centre between 8:00am and 5:00pm.

Thursday, June 18, 2009 - SUBMISSION DEADLINE OF PLEDGES & TEAM T-SHIRT PICKUP

- ✓ All pledge money must be collected and tallied and returned along with the Final Team Report for your team to be considered for the Top Team Fundraising prizes. This can be delivered to The Prostate Centre between 8:00am and 4:00pm. **Online pledging closes at 4:00pm on Thursday, June 18th.**
- ✓ **Team shirts will be available for pickup** Friday, June 19th from 9:30am - 3:30pm or Saturday, June 20th from 12:00pm to 4:00pm at The Prostate Centre. Also, 4:30pm-6:30 at the Running Room (location TBA)
- ✓ Alternatively shirts can be picked up on Run Day, June 21st between 7:00am and 9:00am in the registration area.
- ✓ Contact Teri Taylor at 1 888 788 4645 to arrange an alternate pickup between June 19th and June 21st